

CLUBHOUSE POLICIES AND GUIDELINES

The clubhouse contains a fully staffed lounge and dining room area. Scheduled hours of operation and activities are listed in the yearbook. Monthly bulletins are used to notify members of special activities and changes in clubhouse hours. Privileges of the clubhouse apply to all Clay Center Country Club members (including Full, Social and Associate members) as well as guests of members and members of reciprocal clubs. Members must accompany their guests and sign the guest book. Please inform your guests of this policy.

DINING ROOM POLICIES

Minimum dining room charges apply to food only and do not include sales tax, liquor or tips. Meals cannot be charged by one member to another member's bill. The dining room is operated on a charge basis and members are billed for dining room charges each month. All statements are due and payable by the 10 or 20 of the month.

Family Membership (Full & Social) \$50 assessment plus sales tax per month.

Single Membership (Full & Social) \$35 assessment plus sales tax per month.

If your last name begins with the letter A thru L your dining room assessment is from the 16th of the month to the 15 of the following month. If your last name begins with the letters M thru Z your dining room assessment is from the 1st of the month to the last day of that month.

SUNDAY DINING ROOM POLICY

Members will be allowed to bring local guests any number of times during the year for the Sunday Holiday Buffet. Cash payment will be accepted with members having the option of signing a charge ticket. The standing rule that a local non-member guest may be invited only three times during the year applies at all times other than Sunday Holiday Buffets.

PRIVATE PARTIES

For any party special arrangements must be made with the Clubhouse Manager. An event form must be filled out and signed by the member who is planning the event. This event form must be filled out prior to the scheduled event.

Fees for use of the clubhouse are determined on the event form.

If the manager decides that the event is too large for the clubhouse kitchen and food is catered in, a \$2 per plate charge will be assessed .

Committees and party hosts for functions are responsible for preparation for the party and for cleaning after the party - other than for the food service, according to the outline on the event form.

SOCIAL ACTIVITIES

Social activities are outlined in the yearbook. Anything added to the regularly planned activities will be announced in the monthly bulletin, by special mailings or the calling committees. After publicizing their event, the chairperson will often post sign-up sheets at the Clubhouse